

# GATEHOUSE AFTERHOURS ENTRANCE OPTIONS

# **STAFFED HOURS:**

- October March: 6:00 am 12:00 am (midnight)
- April September: 6:00 am 11:00 pm

#### **TRANSPONDER:**

- For automatic entry 24 hours a day. Request a transponder through the Administration Office.
- Transponders can be applied to your permanent or rental vehicle at the Gatehouse from 6:00 am 2:00 pm daily.
- Transponders may also be applied by the Administration Office during regular business hours from 8:00 am - 4:00 pm Monday - Friday.

# **CALLBOX - REMOTE ATTENDANT:**

- Dial "0000" on the callbox and press the "CALL" button to speak to the offsite operator.
- The operator will ask you to place your driver's license in the scanner to verify your identity before granting access.
- This option is for current residents or guests registered through DwellingLIVE.

# **CALLBOX - DIRECTORY:**

• Press the "A" button to scroll up or the "Z" button to scroll down to select a member's name from the directory and press the "CALL" button.

- The member has to answer the incoming call and dial "9" on their phone to open the gate.
- The incoming call will come from (239) 391-7369

#### CALLBOX - GUEST PASS:

- Log onto DwellingLIVE to set up guests with a temporary or permanent pass
- The guest pass is a QR code that may be texted or emailed to your guest
- Guests may either scan the QR code at the callbox or enter the seven digit entry code located on the pass.

#### DwellingLIVE:

- Our gatehouse management software for setting up guests and/or vendors with gatehouse entry.
- DwellingLIVE voicemail: call (239) 309-2928 to leave a voicemail for the gatehouse attendant on duty. You must call from a number you have registered with DwellingLIVE
- For assistance with DwellingLIVE, contact the Administration Office