

# SPRING RUN GOLF CLUB COMMUNITY ASSOCIATION, INC.

# **Lease Application & Transfer Membership**

Spring Run Golf Club is operated by Spring Run Golf Club Community Association, Inc., a not for profit corporation. Spring Run Golf Club is a non-equity club in which Resident members hold a license to use the club facilities in accordance with the terms of the Declaration of Covenants, Conditions, and Restrictions for Spring Run Golf Club, as they may be amended from time to time.

Please complete the package and return back to the Spring Run Administration Office no less than 10 days prior to lease date. Return package via the following:

Email: rec@springrun.com

Fax: (239) 949-0722 Attn: Administration Office

US Mail: Spring Run Golf Club

9501 Spring Run Blvd. Bonita Springs, FL 34135

#### Package includes the following

#### Page 3 - Application Information (Mandatory Form)

- To be completed by member or tenant, Member must authorize assigned privileges
- Complete the form with all necessary information
- Must check the privileges to be assigned to the tenant or tenants
   Note: Tenants 1 & 2 will be the only tenants with any privileges. Other tenants must accompany 1 & 2 as guests. Also please note that applicable fees for the assignment will be billed to resident member account unless payment accompanies application.

#### Page 4- Acknowledgement of Resident Member (Mandatory Form)

- To be completed by Resident Member-please read and sign the acknowledgement enclosed
  - Note-You will also need to notify and pay Lee County any sales tax on leases (Form Attached)
- Complete the Tenant Name and lease dates
- Check the privileges to be assigned (must be same as on Application Information Sheet)
- Initial box beside assigned privileges. This denotes an understanding of your accompanying rights.

If you have any questions regarding any of your rights, please contact the membership coordinator before completing.

#### Page 5 - Acknowledgement of Tenant (Mandatory Form)

- To be completed by tenant, please read and sign the acknowledgement enclosed
- Check the privileges to be assigned (must be same as on Application Information Sheet)
- Initial box beside assigned privileges. This denotes an understanding of your accompanying rights.

If you have any questions regarding any of your rights, please contact the membership coordinator before completing.

#### Page 6 -Charge Account Information (Mandatory Form)

- To be completed by the tenant
- Spring Run does not accept cash for purchases or payments. We will establish a charge account if you have been given privileges to our facilities. As a Tenant Member, you must provide a guarantee of payment for your charges. Statements will be issued on the first business day of each month and are due upon receipt. Your guarantee method will be processed as payment to your account on the last day of each month (Note: if guarantee method is credit card, a 3% surcharge will be added to billing statement). If you wish to provide another method of payment, please provide to the administration office before processing occurs at the end of the each month.

#### Page 7 - Transponder Form

- To be Completed by Tenant
- If you wish to purchase a transponder for your vehicle, please complete this form. A transponder for your vehicle allows you to bypass stopping at the guest entrance, and provides access on the resident side of the entrance gate. The gate will open automatically allowing you entrance at your convenience. If you have more than one vehicle, please complete a form for each vehicle.

Application Information(Please print all information)			
Resident Member Name and M	lember Number:		
Leasing Property Address & N	eighborhood:		
Current Mailing Address:			
	532.50* includes taxe \$532.50* includes ta 59.75* includes taxes	es) axes) s) p account. Any payments submitted with	
the application will be applied tow *Late Fee of \$106.50 if submitted less			
Lease Start Date:	Lease End Date:	Prior Tenant: Circle One Yes or No	
TEN	ANT Names and Con	tact Information:	
		he unit to be allowed on a membership.	
Tenant 1 & 2	will be the Authoriz	zed users on the account.	
1) Tenant Name :		Date of Birth:	
2) Tenant Name:		Date of Birth:	
3) Tenant Name:		Date of Birth:	
4) Tenant Name:		Date of Birth:	
Tenant(s) Address:			
Tenant(s) Home Phone:	Ter	nant(s) Cell Phone:	
Tenant(s) Email Address:			
Tenant(s) Emergency Contact:			
Name:			
Address:			
Phone:			

## RESIDENT MEMBER ACKNOWLEDGMENT

Tenant(s) Na	ame(s)
Lease Dates_	
	agreed to lease my property in the Spring Run Golf Club Community to the above named tenant and desire to e privileges as designated ( <i>check the appropriate box and please initial</i> ):
1)	I am transferring all privileges and retain no privileges for myself or authorized users. I understand all privileges associated with this property have been delegated to the tenant. I understand that I or my authorized users are not permitted use of the Club facilities including tennis courts, bocce courts, fitness room, and pool area. I understand that I or my authorized users may not dine in the facilities, attend any special events, iLife classes, or social activities. I or my authorized users will not have charging privileges and will not have access to any minimum on my account during this lease period (except as otherwise noted).
	I am transferring my golfing privileges and retain social privileges for myself and my authorized users. <u>I</u> will have access to my food minimum. I understand and acknowledge that I am not permitted to golf during the term of the lease unless accompanied by a member and shall golf exclusively as the members' guest. I further understand that as a guest, I shall be charged guest rate fees in accordance with the in force fee schedule.
4)	I am transferring my social privileges and retain golfing privileges for myself and my authorized users. I understand I will have limited access to the facilities. I understand with golfing privileges only, I have access to the dining room for non-event dining. I understand I am <b>not</b> permitted to attend any special events, iLife classes, or social activities in the club and am not permitted use of the Club facilities to include, but not limited to, tennis courts, bocce courts, fitness room, and pool area. I further understand that I must use a credit card as my form of payment when dining and I have no access to any minimum on my account during this lease term (except as otherwise noted).
access to our a minimum, acce will be allowed	owledge and understand that during the term of the lease, my authorized users and I will have privileges and accounts and minimums based on the delegated privileges. If my delegation denies my access to my account and ass will be granted under the following circumstances: 1) If the term of the lease is 1 year, I or my authorized users I access to accounts and minimums from May 1 – September 30, or 2) Owners with two or more units can access units' account and minimum.
the master and	rstand that my homeowner's association governing documents may have limitations other than ones imposed by d I am responsible for contacting my management company or neighborhood representative to understand my rights and privileges. I have filled out all necessary paperwork with my homeowner's association and my account ling with them.
	rstand that I am responsible for payment in full of any monies not paid by my tenant. I understand my Spring Run e in good standing for approval.
X	
Signature of Sp	ring Run Member Date

#### TENANT ACKNOWLEDGMENT

I understand that as a tenant of Spring Run Golf Club ("Club"), I may be permitted to use the facilities of the Club for the term of my lease of the Resident member's property in the Spring Run Golf Club community, in accordance with the Declaration of Covenants, Conditions, and Restrictions for Spring Run Golf Club ("Declaration") and subject to the Club's approval of my application, which it may withhold in its sole discretion. I understand and agree that such use privileges shall be subject to the terms and conditions of the Declaration, such rules and regulations relating to use of and conduct on the Club facilities as Club Management may establish from time to time (the "Rules and Regulations"), and the Club's receipt of the applicable membership fee. I understand that I must reside in the Spring Run residence listed on the application to be on the membership.

Signature of	of Tenant	Date
Upo of club privi	pon signing this application I understand and agree to the terms as civileges.	lescribed in the Club's policy concerning tenant use
associated vand indemrevery kind a costs, attornout of or ir paragraph, employees, This paragroccurring p damage to lockers or eclub, or at guests may	s a condition of using the Club facilities, I agree to all risks associated with use of or proximity to the golf course (e.g., being hit by a golf be unify Club Management from and against any and all losses, expensed and character for death, personal injury, property damage or any owneys' fees and settlements, whether or not based on the acts or ome in any way connected with the use of the Club facilities by myself and all persons, corporations, partnerships, and other entities with graph shall survive the termination of my use privileges with respect prior to such termination. I acknowledge and understand that Club I or any personal property which I, my authorized users, or guests me elsewhere. I also acknowledge and understand that I shall be liable at any activity or function operated, organized, arranged, or sponsor any activity or function on the Club person if such damage or injury was not caused by me.	pall, struck by lightning, falling) and agree to release sees, liens, claims, demands, and causes of action of ther liability, damages, fines, or penalties, including issions of Club Management, resulting from, arising f, my authorized users, or guests. As used in this lity Association, Inc., its successors, assignees, and h which it is or may in the future become affiliated to any property damage, personal injury, or death Management shall not be responsible for any loss on any use or store on the Club premises, whether in the for any property damage or personal injury at the ored by the Club, which I, my authorized users, or
with the pr participate documents, the proper Managemer fees") as Clu users incur termination entitled to r	acknowledge that as a tenant of a Resident member, I acquire only the privilege extended as described above and that I acquire neither e in the management or control of the Club facilities. I agree to constant as they may be amended, and to be responsible for compliance by serty and facilities of the Club are currently operated by Spring Rent") and are made available for use by the members upon payment Club Management may establish from time to time. I agree to be resure in the use of the Club facilities. I understand that failure to propose of my use privileges. I further agree that if I am delinquent in propose recover late charges, interest, and all costs and expenses which it reincluding attorneys' fees and court costs, whether or not suit is filed.	rights in or to the Club facilities nor any right to emply with all of the terms and provisions of club my authorized users and guests. I acknowledge that Run Golf Club Community Association, Inc. ("Club t of such fees and other charges (collectively, "club sponsible for all club fees, which I or my authorized ay any amounts due may result in suspension or aying any amounts due, Club Management shall be easonably incurs in attempting to collect the unpaid
4)	) <b>NO PRIVILEGES</b> . I understand the resident member has retained a tenant I am not permitted to use any of the Club facilities or activities. This includes but not limited to tennis courts, bocce cou	attend any special events, iLife classes, or social
3)	) <b>SOCIAL PRIVILEGES ONLY</b> which denies me access to golfing f unless accompanied by a member and shall golf exclusively as the	
2)	) GOLF PRIVILEGES ONLY which does include access to the dining must use a credit card as my form of payment when dining. I undevents, iLife classes, or social activities in the club and am not per but not limited to, tennis courts, bocce courts, fitness room, and	derstand I am not permitted to attend any special mitted to use any of the Club facilities to i <b>nclude</b> ,
1)	<b>FULL PRIVILEGES</b> which includes use of all facilities. I understan use in accordance with the Declaration.	d I am permitted to use all club facilities and I shall
I u	understand that the Resident member has transferred the followi	ng privileges to me: (please initial by appropriate box)

Tenant Account Information (Please print all information)		
Tenant Name:	Do you require separate charge accounts?  ☐ Yes (If yes, please complete 2 Forms)  ☐ No	
Billing Address:		
How would you prefer to receive your stateme	ents?	
$\ \square$ Paper statement mailed to billing Addre	ess above	
☐ Paper statement mailed to Spring Run.		
☐ Electronic Statements - Email (provide	eman address)	
Guarantee Method of Payment-complete one account information below		
<ul><li>Credit Card (Visa or MasterCard Only)</li><li>ACH Bank Draft (Funds drafted from your design of the Cartes)</li></ul>	our II S Rank Account)	
Credit Card Information	or o.s. bank necounty	
Name (as it appears on the credit card)		
Account Number		
Expiration Date		
Authorized Signature on Account		
Signature authorizes Spring Run to us ACH Bank Draft	e for monthly house account payment.	
Financial Institution Name		
Account # at Financial Institution		
Bank Routing/Transit Number		
Financial Institution City and State		
Authorized Signature on Account		
Authorized Signature on Account	e for monthly house account payment.	

# **SPRING RUN TRANSPONDER INFORMATION**

OWNER - MEMBER NUMBER:			
TENANT/TRANSFER - CELL PHONE:			
GUEST - CELL PHONE:			
PERMANENT OR ACTIVE DATES: IN	OUT	_	
VEHICLE INFORMATION			
NAME ON REGISTRATION OF CAR OR AGENCY			
LICENSE PLATE NUMBER	STATE		
MAKE MODEL	YEAR		
COLOR			
TRANSPONDER #			
TRANSPONDER #REACTIVATE: #			
TRANSPONDER #			
TRANSPONDER #REACTIVATE: #			
TRANSPONDER #  REACTIVATE: #  BILLING INFORMATION			
TRANSPONDER #			
TRANSPONDER #			

FOR ADMIN OFFICE USE: ENTERED IN THE SYSTEM BY \_\_\_\_\_



### **Tourist Development Tax Owner Application**

Under the provisions of 212.15, Florida Statutes (F.S.) Tourist Development Tax becomes County funds at time of collection and must be remitted to the Department. It may not be turned over to a 3rd party.

If a Dealer handles your property, the Dealer is required to have their own Tourist Tax account and collect and remit on your behalf.



Owner & Rental Property Information Please Type or Print Clearly				
Rental Property Owner Name(s):			Owner Telephone No:	
Owner Mailing Address:			Owner Cell Phone No:	
Owner City / State / Zip:			Owner Email Address:	
Owner Country :			Additional Contact Email address:	
Additional Contact Name(s):			You may be asked to provide a copy of your lease for review:	
Rental Property A	Address:			Beginning Date of Rental Activity:
Name of Community:		Have yo	ou registered with the Florida Department of Revenue? Yes No	
Single Family	Cond	lominium N	lobile Hom	e Other
,				
Timeshare	RV Pa	ark iv	lulti Family	
(CPA, Bookkeeper, etc.) Collecting Agent?		Name/A	ddress/Phone/Email of Tax Collecting Agent:	
Yes	No	Yes No		
		FILING OPT		
				e is collected in order to avoid penalties.)
	tax return annually.			s between October and March. Tax is due April 1st. Must file one (1)
	<b>SEASONAL SUMMER</b> — Rental period may not exceed three months between April and September. Tax is due October 1 <sup>st</sup> . Must file one (1) tax return annually.			
	<b>SEMI –ANNUAL</b> – Tax collected and remitted may not exceed \$1,000 per calendar year. Rent collected between October and March, tax is due April 1 <sup>st</sup> . Rent collected between April and September, tax is due October 1 <sup>st</sup> . Must file two (2) tax returns annually.			
<b>QUARTERLY</b> — Tax collected and remitted may not exceed \$2,500 per calendar year. Tax is due for rent collected the 1 <sup>st</sup> of the month following the quarter. Must file four (4) tax returns annually.				
<b>Monthly</b> - Do not qualify for any of the options above. Rental period is every month and the tax is due the 1 <sup>st</sup> of the following month. Must file twelve (12) tax returns annually.				
Applicant Declaration (Owner Signature required to process application):				
Please note that any person who is required to collect, truthfully account for, and pay any taxes and willfully fails to do so shall be liable for penalties under the provisions of Section 213.29, Florida Statutes (F.S.). All information provided by the applicant is confidential as provided in Section 213.053 F.S. and is not subject to Florida Public Records Law, Section 119.07 F.S. By providing an e-mail address above, you consent to electronic communication, reporting, and filing. Under penalty of perjury, I declare that I have read the foregoing application and the facts stated in it are true.				
Owner Signature	Owner Signature: Printed Name: Date: Date:			Date:
Please save and e-mail to: TouristTax@leeclerk.org, fax (239) 485-5489, or mail:				

Lee County Clerk of Courts, Internal Audit / Inspector General Dept. \* PO Box 2257 \* Ft Myers \* FL \* 33902-2257 For more information on Tourist Development Tax, please visit our website at <a href="www.leeClerk.org">www.leeClerk.org</a> or call our office at (239) 533-2190

For office use only:

Tourist Tax ID:	Date Entered in Excise:	By: